

Report of the Executive Director

UPDATE ON REPLACEMENT CREMATORS PROJECT

1. Purpose of Report

To provide the Joint Committee with an update on the progress with regards the replacement cremators project.

2. Recommendation

The Joint Committee is asked to NOTE this report.

3. Detail

The project group continues to meet on a fortnightly basis. The group consists of representatives from Broxtowe Borough Council, Rose Project Management and the appointed design teams which are listed below:

- **Quantity Surveyor:**
WT Partnership, 9 Stoney Street, The Lace Market, Nottingham, NG1 1LX.
- **Architect:**
Henry Mein Partnership, 3 Russell Place, Nottingham, NG1 5HJ.
- **M and E Engineer:**
E P Consulting, Alpine House, Alpine Street, Old Basford, Nottingham, NG6 0HS.
- **Civil and Structural Engineer:**
Ward Cole Limited, Fosse House, Roman Wharf, Lincoln, LN1 1S.

Due to the initial delays in the drafting of the cremator procurement documents the project is currently ten working days behind schedule. It is anticipated that the schedule will be back within acceptable tolerances by the end of RIBA stage 3. The documents are now complete and the tendering period is set to go live 11 March 2024 with deadline of 15 April 2024. The deadline would normally be based on 30 days; however, in this instance it has been extended as a result of the Easter Bank holidays.

At the time of this Committee meeting the project will be at RIBA stage 2 with the following actions in progress.

- Cremator tendering period.
- Development of building design and drawings.
- Surveys of drains, services etc...

4. Financial Implications

The comments from the Head of Finance Services were as follows:

The Joint Committee, at its meeting on 13 October 2022, resolved that delegated authority be given to the Deputy Chief Executive and Section 151 Officer at Broxtowe Borough Council (the Treasurer), in conjunction with his counterpart at Erewash Borough Council, to determine the strategic approach for capital financing and to incorporate this into the Crematorium's medium term financial strategy and to refer back to Members as part of the budget setting process. The financing of the replacement cremators would be considered by the respective Section 151 Officers, with any significant budget implications for each Council requiring approval by Cabinet.

An initial budget of £160,000 was agreed for project management costs in 2023/24 to be funded from the Crematorium Repairs and Renewals Reserve. The main project budget for the purchase and installation of new cremators at Bramcote Crematorium at up to £1,800,000 was agreed by Joint Committee on 18 January 2024 as part of the budget setting process. The new cremators are to be funded jointly and equally by Broxtowe and Erewash Borough Councils who are expected to arrange the financing within their own respective capital programmes accordingly.

5. Legal Implications

The comments from the Head of Legal Services were as follows:

No comments.

6. Human Resources Implications

The comments from the Human Resources Manager were as follows:

No comments.

7. Union Comments

The Union comments were as follows:

No comments.

8. Climate Change Implications

There are no climate change issues in this report.

9. Data Protection Compliance Implications

This report does not contain any OFFICIAL(SENSITIVE) information and there are no Data Protection issues in relation to this report.

10. Equality Impact Assessment

There is no requirement for an Equality Impact Assessment.

11. Background Papers

Nil.